

# Fall Creek High School Community Service Contract

**Name of Student:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Person or agency for which the service is being performed:** \_\_\_\_\_

Address of person or agency: \_\_\_\_\_

Phone number of person or agency: \_\_\_\_\_

Service performed: \_\_\_\_\_

Address where service was performed: \_\_\_\_\_

\*Number of hours of satisfactory completed service: \_\_\_\_\_

**Signature of person or agency:** \_\_\_\_\_ **Date:** \_\_\_\_\_

By signing this document, the person or agency has confirmed that the above student has completed the service above for the hours established and that the service was not performed for a family member or paid for monetarily or in trade. The Fall Creek staff may check with person or agency to establish that the service was completed to expectation.

**Signature of Student:** \_\_\_\_\_ **Date:** \_\_\_\_\_

By signing this document, the student has confirmed that they did complete the service outlined above.

**Signature of Administration:** \_\_\_\_\_

(Document stored as part of students graduation record)

# Fall Creek High School Community Service Requirement

In hope of building community service orientated adults that will give back to their community, The Fall Creek School Board has established a graduation requirement of thirty hours (total) of community service. These are documented hours of service to their school, community, church etc... It is the responsibility of the student to arrange the experiences and obtain proof that they have accomplished the service. **Paid experiences or service donated to a family member are not considered for community service hours.**

## STUDENT GUIDELINES:

- You must perform your service hours on your own time.
- You may NOT receive any kind of compensation (money, gifts or benefits).
- Your service hours may be performed at any of the following institutions:
  - ✓ A non-profit organization
  - ✓ A school
  - ✓ A hospital
  - ✓ A retirement community

## TIME FRAME:

- You are urged to distribute your service hours throughout your four years of high school, making a practice of ongoing service to others.
- You may perform your service hours- from the summer prior to grade 9 to May 1st of grade 12.
- **Your 30 service hours must be completed no later than May 1st of senior year, or you WILL NOT receive your high school diploma.**

**PROCEDURE:** To document community service hours, students need to obtain a community service contract in the high school office, fill out the service contract with the person or agency for who the service will be performed. Upon completion of the service, the person or agency will need to sign off that the service was completed to their satisfaction. The student needs to submit the completed service contract to their homeroom teacher. The homeroom teacher will present the completed service contract to the principal for final approval.

## HOW YOU CAN BUILD YOUR SERVICE HOURS:

School related:

- ✓ Tutoring Peers
- ✓ Assisting with Summer Camp
- ✓ Helping with Sporting Events
- ✓ Assisting with Theater Productions, etc. (Please see what not to do for specific details.)

**A school official must sign your Community Service sheets for these hours.**

Community related:

- ✓ Donating Blood
- ✓ Assisting with community events e.g. Ice cream social, community parades, community celebrations.

## COMMUNITY SERVICE THAT DOES NOT COUNT!

- Service performed for your family  
e.g.: Providing lawn services at your uncle's house.
- Service performed for a profit-making organization, except for institutions like schools, hospitals or retirement communities  
e.g.: Clerical services rendered at a privately owned law firm.
- Rehearsal and practice time  
e.g.: Singing in a church choir.  
e.g.: Performing in a school play.
- Participation in performances, festivals or competitions unless:
  - ✓ your participation is voluntary and
  - ✓ the service is not part of a class requirement and
  - ✓ the performance meets an identified community service need and
  - ✓ there is no admission fee collected and
  - ✓ neither your organization nor the sponsoring organization receives any form of payment
- Fund raising, except for specific, pre-approved, non-profit charities
- Service rendered as a prerequisite for employment
- Attendance at self-improvement workshops or conferences
- Service performed as a result of disciplinary action issued by the school or courts