

**7<sup>th</sup> Grade Computer Technology**  
**Publisher - Career Brochure – Formatting requirements**

**FONT**

- Must use font color other than black
- Size of font should be changed to look attractive and fill the space
- Size of font should be consistent throughout brochure
- Style of font should be consistent throughout the entire brochure

**TEXT BOXES**

- All textboxes must have fill color (use contrasting colors)
- All textboxes must have line color (use contrasting colors)
- All text boxes should be resized to fit the amount of text in boxes (check to make sure nothing is in overflow)
- All text boxes should be the same width to look consistent throughout brochure – use pink guidelines for alignment
- The colors, fonts, fill colors, line colors should be consistent throughout entire brochure

**PICTURES**

- All pictures must have a line border/picture style around them
- All pictures must be high quality – not grainy or blurry or pixilated

**BACKGROUND**

- The background color must be different than the fill colors or line colors used for the text boxes
- Background color must be simple (no picture backgrounds)