

Deb Shew – Business Education

Lesson Plans – Week 12 November 13 – November 17, 2017

	Personal Finance (1 st Hour)	Personal Finance (3 rd Hour)	Accounting (4 th Hour)	Information Processing (5 th Hour)	Keyboarding (7 th Hour)	Computer Technology (8 th Hour)
Monday FBLA Pictures – 2pm Staff meeting	HR Block – Utilities payment Insurance discussion for RLA Videos on types of insurance	HR Block – Utilities payment Insurance discussion for RLA Videos on types of insurance	Go through Ch 5 Test Begin Reinforcement problem; May 1- 20 transactions, prove rule and post	Finish Ch 6 – working with tables: formulas Email Ch 6 Files Begin Project 6-1 and 6-2	Begin Numeric Keypad activities – calculator	All about me presentations Sierra, Colton, Rheanna, Kennedy,
Tuesday BLOCK Odd	Payroll taxes: withholdings, W-4, tax tables Withholdings example and assignment	Payroll taxes: withholdings, W-4, tax tables Withholdings example and assignment		Timing #10 graded – Evol. Of Mobile Devices Finish projects – Kahoot review Open book quiz	Timing #8 graded Sweets and Treats Finish keypad lessons	All about me presentations Hunter Jenna F, Bryce, Mckenna
Wednesday BLOCK Even Study hall to Chelmo Capstone meeting	REAL LIFE ACADEMY 	REAL LIFE ACADEMY 	Continue reinforcement; page 2 journal entries May 21-28, bank reconciliation, service fees, finish transactions RLA – students go to study hall with Wahleithner		Tracking sheet updated; goal #9 Thanksgiving Day Thankful list Bullet points, pictures	Final Project – Guess My State Game Pick states, go through examples and requirements Research
Thursday	RLA survey for ECASD and essay responses and discussion	RLA survey for ECASD and essay responses and discussion	Prove, rule page 2 Prove cash, posting	Tracking sheet updated; goal for #11 Begin Resume Unit; purpose, layouts, templates Rough draft	Alphabet review	States project – worktime
Friday	W-2's and completing Federal Income Taxes 1040EZ	W-2's and completing Federal Income Taxes 1040EZ	Audit Test – Reinforcement due Monday	Headings, objective, education	Finish thanksgiving and review, nitrotype	Finding pictures – picture requirements