





Deb Shew – Business Education

Lesson Plans – Week 25 February 19 – February 23, 2018

	Personal Finance (2nd Hour)	Accounting (4th Hour)	Information Processing (5th Hour)	Intro to Business (6th Hour)	Keyboarding (7th Hour)	Computer Technology (8th Hour)
Monday 1st Hour Study Hall	H&R Security deposit Career Cruising career reporting form for Real Life Academy Begin Savings Accounts-basic terms and interest	10-2 Journalizing cash receipts using a Cash Receipts Journal; POS systems and credit card terminals and reports	Ch 1 Open Book Quiz Ch 1 Crossword puzzle – due Tuesday	Continue Unit 1 on Economic Environment of Business; PowerPoint and worksheet to fill in; decision making, healthy economies, productivity	Numeric Keyboard #3 Learn 3 and 8 #4 Learn 2 and 9	PowerPoint; Working with inserting pictures; begin transitions and animations
Tuesday Block Odd			Timing #4 Graded Leaving a Digital Footprint; Project 1-1 letter and envelope; finish B and Y #15 and #18 M and X		Timing #8 Graded Zoo Animals Numbers #5 learn 1 and 0 #6 Review all numbers	Finish transitions and animations; working with notes; printing; practicing presentations
Wednesday Block Even	Schedule student loan payment Savings accounts PowerPoint; comparing rates; compound interest formula and example calculations	10-3 General Journal transactions; sales returns and allowances 10-2 and 10-3 Application problems for Monday		Business cycle, inflation and deflation, economic roles GDP activity with partner Begin Teen Entrepreneur – The Restaurant – pass out packet, overview of projects, begin project 1	Tracking sheet updated; practice timing #9 Being Cyber Safe; set goal for 2/27 Begin Numeric Keypad packet	Begin Presentations on All About Me!
Thursday	No school					
Friday	No school					