Deb Shew – Business Education Lesson Plans – Week 33 April 23 – April 27, 2018

	Personal Finance (2 nd Hour)	Accounting (4 th Hour)	Information Processing (5 th Hour)	Intro to Business (6 th Hour)	Keyboarding (7 th Hour)	Computer Technology (8 th Hour)
Monday 1 st Hour Study Hall	Finish Michelle Brown: ID Theft Movie; discussion Begin Earning Power – Paychecks, taxes, benefits; discuss terms; reading check stubs	Final Exam Part 1 and 2; journalizing and LIFO/FIFO costing methods Review part 1 and part 2 due	Continue with Ch 5; pagination; widows, orphans, columns, textboxes	Target market due; marketing is, is not, name that function – go through Unit 2 Study Guide	Tracking Sheets Updated; Right Hand Caps on Middle Row #8	AutoShape Faces Go through requirements; demo "grouping" and review layering
Tuesday Block Odd			Timing #12 Netiquette (2 min) Project 5-1 YMCA and Project 5-2 Coffee Brochure Kahoot review game; Ch 5 Open Book Quiz		#9 Left Hand Caps on Middle Row	Finish AutoShapes Faces
Wednesday Block Even	Reading check stubs; hourly vs salaried with benefits; Google benefit video; Begin payroll withholdings	Review for Final Exam part 3 and part 4; Accounting for cash – bank reconciliations; Accounting for receivables; Final on Part 3 and part 4 is Monday		Unit 2 Test; Form groups for final project;	#10 Right Hand Caps on Top Row	Begin Career Cruising web site career research project; take assessments; explore at least 3 career areas; career clusters and pathways
Thursday 1 st Hour Study Hall	ASPIRE TESTING	ASPIRE TESTING	ASPIRE TESTING	ASPIRE TESTING	ASPIRE TESTING	ASPIRE TESTING
Friday	In-service/goal workday					