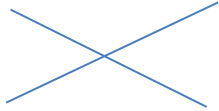
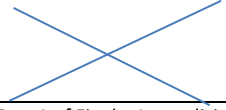
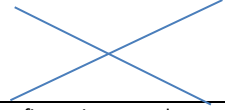
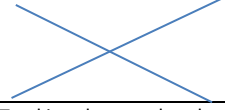


Deb Shew – Business Education

Lesson Plans – Week 29 April 1 – April 5, 2019

	Accounting (1 st Hour)	Personal Finance (3 rd Hour)	Personal Finance (4 th Hour)	Information Processing (5 th Hour)	Keyboarding (7 th Hour)	Computer Technology (8 th Hour)
Monday 2nd Hour Study Hall	Begin Final Review Review Part 1 Journaling purchases and sales	Payroll withholdings/taxes	Payroll withholdings/taxes	Continue Chapter 4 Tables; 4.4 Enhancing tables with styles 4.5 Working with Data in a table	New seating chart Quiz #2 Timing #2 Begin bottom row Learn M and V	Go through Unit 1 quiz Begin Computer Ad Assignment on Walmart and Best Buy web sites
Tuesday	Review Part 2 Accounting for Inventory LIFO and FIFO	Begin Employee benefit packages; Google video Go through example of calculating value of benefits		Timing #8 Graded Internet Research 4.6 Using quick tables 4.7 Modifying a table 4.8 Performing calculations in a table	Tracking sheet updated Learn Comma and C Learn Period and X	Finish Ad Assignment
Wednesday			Begin Employee benefit packages; Google video Go through example of calculating value of benefits		Learn Z key Learn N and B	Begin Jeopardy Review Game - groups
Thursday 2nd Hour Study Hall	Part 1 of Final – Journalizing transactions	Benefits assignment due; Begin 1040 Federal Income Taxes	Benefits assignment due; Begin 1040 Federal Income Taxes	Tracking sheet updated; practice #9 set goal 4.9 Working with Excel in Word 4.10 Inserting Objects	Review bottom row keys Review all keys	Finish Jeopardy Review Game
Friday	Part 2 of Final - Inventory	Wisconsin Income Tax forms	Wisconsin Income Tax forms	Email ch 4 files Ch 4 Open Book Quiz Ch 4 Performance Assessment	Quiz #3 all keys Practice timing #3 – set goal Right hand capitals on middle row	Begin Microsoft Publisher Unit – We are Fall Creek Poster Text boxes