Deb Shew – Business Education
Lesson Plans – Week 33 April 29 – May 3, 2019

	Accounting (1st Hour)	Personal Finance (3rd Hour)	Personal Finance (4th Hour)	Information Processing (5th Hour)	Keyboarding (7th Hour)	Computer Technology (8th Hour)
Monday 2nd Hour Study Hall	Part 6 Final Review on Plant Assets – Depreciation Extra review problem for homework	Benefits assignment due; go through taxes Study Guide – what to know for the test Kahoot review game	Benefits assignment due; Study Guide – what to know for the test Kahoot review game	Begin Chapter 6 Columns and page set up 6.1 ID Theft – columns 6.2 Password Power – Column breaks	Tracking sheets updated; goal for timing #7 Swimming Safety Tips Intro Microsoft Word – tabs, ribbons Begin Alphabet Review A-Z sentences	Finish emailing files for Technology topic How to include notes; printing handouts and notes; presentation order
Tuesday 4th Quarter Mid Quarter	Go through extra problem; Part 6 Final Exam on Depreciation	Unit test on earning power		Timing #12 Netiquette (2 mins) 6.3 Top Performers – Enhancing the appearance of a page 6.4 ID Theft 2 – Adding a cover page 6.5 Enhancing document columns	Finish Alphabet Review A-Z sentences; printing	Presentations 1-4
Wednesday			Unit test on earning power		Difference between backspace and delete; Tab Key Begin Alphabet Soup – pick a topic Begin A-Z phrases	Presentations 5-8
Thursday 2nd Hour Study Hall	Current liabilities and notes payable review Payroll review Part 7	Begin Credit Unit – what is credit; how to building credit	Begin Credit Unit – what is credit; how to building credit	Tracking sheet and goal for #13 – turn in tracking sheet Ch 6 Open book quiz and performance assessment	Timing #7 Graded Swimming Safety Tips Finish A-Z phrases for alphabet soup	Presentations 9-12
Friday 2nd Hour Study Hall	Part 7 Final Exam on notes payable and payroll	Types of credit; what your credit score means	Types of credit; what your credit score means	Begin Chapter 7 Using Headers, footers and references 7.1 Student Council Letterhead – using headers and footers	Tracking sheet updated; goal for Zoo Animals Begin formatting of Alphabet soup – font style, size, text effects, colors	Begin Microsoft Publisher Unit – We Are Fall Creek poster; working with text boxes and layers