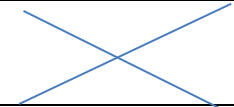
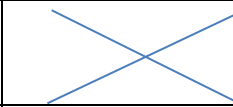
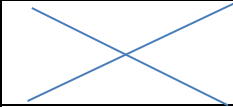
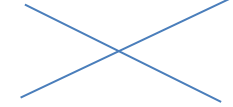


Deb Shew – Business Education

Lesson Plans – Week 35 May 13 – May 17, 2019

	Accounting (1 st Hour)	Personal Finance (3 rd Hour)	Personal Finance (4 th Hour)	Information Processing (5 th Hour)	Keyboarding (7 th Hour)	Computer Technology (8 th Hour)
Monday 2nd Hour Study Hall Staff Meeting - White	Catch Me If You Can movie	Continue going through Credit PowerPoint; costs of credit; types of credit; key terms; shopping for a credit card; what you need to apply	Continue going through Credit PowerPoint; costs of credit; types of credit; key terms; shopping for a credit card; what you need to apply	7.7 Working with a table of figures 7.8 Working with footnotes and endnotes	Tracking sheet updated; goal for #8 Being Cyber Safe Numeric Keyboard Numbers 5 and 6 Numbers 4 and 7	Finish Publisher – locker sign – email file when complete
Tuesday No Block	Catch Me If You Can movie	70/20/10 rule of using credit; The 5 C's of Credit Credit Scores and Credit Reports; Credit Bureaus; how to build credit; how to hurt your credit – what will be on the test	70/20/10 rule of using credit; The 5 C's of Credit Credit Scores and Credit Reports; Credit Bureaus; how to build credit; how to hurt your credit – what will be on the test	Timing #14 (2 mins) 7.9 Navigating a document efficiently Chapter 7 Open Book Quiz Chapter 7 Performance Assessment	Numbers 3 and 8 Numbers 2 and 9	AutoShape Faces – show examples; demo grouping; begin designing face; go through grading rubric
Wednesday Block Evens			Credit Test		Timing #8 Graded Being Cyber Safe Numbers 1 and 0 Review all numbers learned	Workday for Publisher Faces
Thursday Block Odds Seniors last day	Catch Me If You Can movie	Credit Test		Tracking sheet and goal for #15 – turn in tracking sheet 8.1 Inserting and working with pictures 8.2 Formatting picture styles 8.3 Combining Pictures with Text	Tracking sheet updated; goal for #9 Winter Activities Review of Alphabetic and Numeric Keys Practice Home Row Keys Practice Rhyming Words Practice Bottom Row Words	Publisher Faces Due – email and print Begin Career Exploration Activity in Career Cruising; Career Assessments; demo site
Friday 2nd Hour Study Hall	Pack up classroom materials	Sign up for Everfi online modules; go through how the program works – what needs to be completed by end of year; begin 1 st module	Sign up for Everfi online modules; go through how the program works – what needs to be completed by end of year; begin 1 st module	8.4 Using Shapes 8.5 Working with Graphical Elements – Resume	Left and Right Hand Reaches Math Terms Famous Places and Landmarks Famous People Famous Addresses Ice Cream Cyberbullying	Pick a career to research; begin filling out worksheet – demo pages