



Fall Creek High School 2023-2024

336 East Hoover Avenue
Fall Creek, Wisconsin 54742
(715) 877-2809

Website: <http://www.fallcreek.k12.wi.us>
Principal – Trevor Kohlhepp
District Administrator – Brad Ceranski

Fall Creek School Board Members

Jill Geske
Courtney Kneifl
Amy Kurtz
Eric Ryan
Brock Wright

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NUMBER _____

Fall Creek High School Students/Parents/Guardians:

Welcome to Fall Creek High School. Our staff is committed to doing everything possible to prepare each student for success after high school. This planner is designed to help keep track of a variety of activities and deadlines throughout the year. It also contains the policies and procedures that guide the education and activities here. It is the responsibility of each student and their parent/guardian to become familiar with the contents of this handbook.

We strongly encourage students to become actively involved in the many academic and co-curricular activities offered at Fall Creek High School as they are an integral part of your educational experience.

I encourage you to bring a positive attitude and your best effort each day. Let's make this our best year yet.

Go Crickets!
Mr. Ceranski
High School Principal/Athletic Director

MISSION STATEMENT

The School District of Fall Creek will provide a student-centered learning environment which enhances each student's knowledge, skills and attitudes which are necessary to successfully meet the present and future challenges of each student as a lifelong learner and responsible citizen in our continually changing world.

HIGH SCHOOL FACULTY AND SUPPORT STAFF

Valerie CallahanFood Service
Brad CeranskiHigh School Principal/Athletic Director
Alan ChelmoMathematics
Anthony CookPhysical Education
Charles FitchBusiness Education
Julie FitchSpanish
Teresa GargulakLibrary Director
Katie Hagen.....Library Aide
Rebecca HagerAlternative Education Assistant
Dennis HakesAlternative Education
Bryan Holman Buildings and Grounds/Transportation
TBDCustodian
Erik KampaScience
Jessica KampaEnglish
Trey KingArt
Emily Kubow Special Education
Kayla LoewenhagenAgriculture
Alaina Madison..... Mathematics
Rhonda Mardis High School Administrative Assistant
Dale Martin.....Custodian
Jennifer MasonVocal Music
Nicole McEvoy Speech and Language
Brittany Morrison Special Education
Matt Prissel Social Studies
Jody RungeLibrary Aide

Melissa Schmidt.....Athletic Administrative Assistant
 Deb ShewBusiness Education
 Brent SteinkeTechnology
 Brad Stoughton Instrumental Music
 Paul ToddSocial Studies
 Laura VolbrechtCounselor
 Marcus WahleithnerScience
 Ken WaldenEnglish
 Valerie Wolf Health and Physical Education

DISCRIMINATION STATEMENT

The Fall Creek School District does not discriminate on the basis of sex, race, color, religion, creed, age, national origin, ancestry, pregnancy, marital status or parental status, sexual orientation, or disability. The Fall Creek School District’s coordinator for IX (sex) and pupil nondiscrimination (multiple protected groups) is Mr. Ceranski. District’s coordinator for section 504/Title II of the ADA (disability) is Kelly Speckien, 336 E. Hoover Ave Fall Creek, WI 54742. Phone 715-877-1036 email: kellyspeckien@fallcreek.k12.wi.us

SCHOOL CALENDAR

First Day for Students.....8/24/2023
 Labor Day-NO SCHOOL9/4/2023
 Early Release at 1:00 pm9/13/2023
 Teacher In-Service-NO SCHOOL.....10/02/2023
 Early Release at 1:00 pm10/11/2023
 End of Quarter 110/25/2023
 Early Release at 1:00 pm11/8/2023
 Thanksgiving Break-NO SCHOOL..... 11/20-11/24/2023
 Early Release at 1:00 pm12/13/2023
 Holiday Break-NO SCHOOL 12/25-1/1/2024
 Early Release at 1:00 pm1/10/2024
 End of Quarter 2/End of Semester 1 1/11/2024
 Teacher In-service-NO SCHOOL.....1/12/2024
 Teacher In-service-NO SCHOOL.....2/9/2024
 Early Release at 1:00 pm2/14/2024
 NO SCHOOL Break..... 2/23 & 2/26/2024
 Early Release at 1:00 pm3/13/2024
 End of Quarter 33/15/2024
 Spring Break-NO SCHOOL..... 3/25-3/29/2024
 Teacher In-Service-NO SCHOOL......4/1/2024
 Early Release at 1:00 pm4/10/2024
 Teacher In-Service-NO SCHOOL.....4/26/2024
 Early Release at 1:00 pm5/8/2024
 Graduation 5/18/2024
 Memorial Day-NO SCHOOL5/27/2024
 Last Day for students5/30/2024
 Teacher In-service-NO SCHOOL..... 5/31/2024

SCHOOL HOURS

M-TH-F 8 Period Schedule

Period 1	7:55-8:37
Period 2	8:40-9:22
Activity Period	9:22-9:38
Period 3	9:41-10:23
Period 4	10:26-11:08
Period 5	11:11-11:53
Period 6	11:56-12:38
LUNCH	12:38- 1:08
Cricket Time	1:11-1:41
Period 7	1:44-2:26
Period 8	2:29-3:11

Early Dismissal Bell Schedule

Period 1	7:55-8:25
Period 2	8:28-8:58
Activity Period	8:58-9:09
Period 3	9:12-9:42
Period 4	9:45-10:15
Period 5	10:18-10:48
Period 6	10:51-11:21
Period 7	11:24-11:54
Period 8	11:57-12:27
Lunch	12:30-1:00

T-Odd Bell Schedule

Period 1	7:55-9:20
Activity Period	9:20-9:40
Period 3	9:43-11:08
Period 5	11:13-12:38
LUNCH	12:38-1:08
Cricket Time	1:11-1:41
Period 7	1:46-3:11

W-Even Bell Schedule

Period 2	7:55-9:20
Activity Period	9:20-9:40
Period 4	9:43-11:08
Period 6	11:13-12:38
LUNCH	12:38-1:08
Cricket Time	1:11-1:41
Period 8	1:46-3:11

ATTENDANCE POLICY

Wisconsin state law requires that students be in attendance every day unless excused. (Wisconsin State Statute 118.15) In accordance with state law, all children between the ages of six and eighteen years of age must attend school or have graduated from high school. Any child who has reached age eighteen may be excused from school attendance, with the child's application and the written approval of the child's parent or guardian. **After the 10 days have been exhausted FCHS will require a doctor's note to excuse any further absences.**

Students who plan to withdraw under the terms of the policy shall first discuss possible program modifications with the building Principal who will recommend any modifications to the Superintendent. Students who desire to withdraw after this discussion shall be informed of the legal rights to be readmitted.

Consistent attendance is extremely important to each student's academic success. In order for us to have accurate and timely attendance records, we ask that when a student is going to be absent, the parent or guardian call the school the morning of the absence. If this is not done, please have the student bring a written excuse when they return to school.

ANTICIPATED ABSENCES

Per Wisconsin State Statutes a parent may excuse their child up to 10 days each year regardless of reason, provided they inform the school prior to that day's absence.

CLASS PARTICIPATION AND ABSENCES It is our hope that absences for any individual student will be limited to a reasonable number. Teachers may use attendance in determining a student's participation grade in class.

MAKE-UP WORK

If a student absence is excused, the student will be allowed the number of days absent plus one to complete all make-up work (assignments, tests, quizzes, projects etc...). Example: A student absent three days has four days to complete course work (day 1 is the day they return). Assignments/tests quizzes that were due on the day of the absence should be taken or handed in the day the student returns to school. *Exceptions to this provision may be granted at the discretion of the individual instructor with Principal approval.*

In the case of unexcused absences, a student may not receive credit for class work handed in or completed on the day the student was absent. Whether credit is awarded or not, missed work is to be handed in according to the days absent plus one timeline stated above. Major tests (chapter, unit and grading period) can be made up for credit in accordance with the same timeline. Tests not made up according to the timeline will be recorded as zero.

UNEXCUSED ABSENCES

For any first time unexcused absence the student will be assigned detention. The amount of time skipped will be equal to that time in detention. Second, and subsequent absences, will receive in-school suspension time, to be determined by the Principal. The teacher's record will determine the official number of absences in each class. The FCHS attendance officer will determine if absences are excused or unexcused. Sleeping late, car trouble and missing "just a study hall" (or "activity period") are not excused absences.

TARDIES

A student who is unexcused and is less than 5 minutes late will be considered tardy. A student who is unexcused and 5 or more minutes late will be considered absent. After the 3rd tardy a 15-minute detention will be assigned. After the 6th tardy a 45-minute detention will be assigned. Chronic tardy students will be referred to the Principal.

TRUANCY

A "Habitual truant" as defined by the state law as a pupil who is absent from school without an excuse part of a school day or all of a school day 5 or more times per semester. Any student who reaches 5 unexcused absences in a semester will be referred to the Eau Claire County Court as habitually truant. For any unexcused absence students will have a note posted on their locker. In order to clear the absence, the student must bring the note to the office with a signature by a teacher whose class was missed. Unverified absence forms will not be accepted if they are signed by a parent. The form must be signed by a teacher. This must be done within 48 hours or the absence will be considered unexcused.

CLEARING ABSENCES

If a student is going to be absent, we ask that they notify the high school office ahead of time via email or phone call. For absences of one day or

longer please use the Anticipated Absence form. If a student is absent due to illness or any other emergency, we ask that a parent or guardian call or email the morning of the absence between 7:30am and 7:55 am. If a call cannot be made on the day of the absence please bring a note to the main office between 7:30am and 7:55 am on the day you return to school. The office personnel will phone the parents of each student who is absent without excuse each day they miss.

STUDENT CONDUCT

Our approach to school discipline is primarily preventative: We believe in letting students know what’s expected of them. The staff enforces these rules; firmly, fairly and consistently.

BEHAVIORAL EXPECTATIONS

Fall Creek High School is like a small community. Communities need to have expectations and guidelines in order for the people to function together. Thus, you will find here policies that will help direct you in this manner. The conduct of each student is a direct reflection on the reputation of our school and community.

HIGH SCHOOL PBIS TEAM MISSION STATEMENT

The mission of the Fall Creek High School PBIS team is to analyze data to foster and promote a positive school and community climate that enhances teaching, student learning, and consistently recognizes and rewards positive behavior.

Cricket PRIDE Matrix Fall Creek High School

	Classrooms	Commons & Cafeteria	Hallways	School Grounds & Surrounding Community	Restrooms & Locker Rooms
Personal Responsibility Be accountable for action, choices, and the result.	<ul style="list-style-type: none"> Be on time Be prepared Be an active learner Complete assignments 	<ul style="list-style-type: none"> Clean up after yourself Go green- recycle Store materials in locker before going to lunch 	<ul style="list-style-type: none"> Use the bathroom and get a drink during passing time Gather all materials for the next class during passing time Finish cell phone use before entering classroom 	<ul style="list-style-type: none"> Drive safely Participate in assigned areas Know and follow school and community expectations and rules 	<ul style="list-style-type: none"> Use the bathroom between classes Wash your hands and use proper hygiene Discard garbage in designated areas
Respect Show consideration, appreciation, acceptance, and be safe.	<ul style="list-style-type: none"> Be an active listener Consider other people's viewpoints Stay focused on the topic of discussion Use school appropriate language Be considerate of others, personal space, and property Respect others' right to learn 	<ul style="list-style-type: none"> Use conversational volume Be polite to others Be considerate of others, personal space, and property 	<ul style="list-style-type: none"> Use conversational language and volume Be courteous and considerate of others, personal space, and property Move to the side to let others pass by Avoid interrupting classes 	<ul style="list-style-type: none"> Clean up after yourself 	<ul style="list-style-type: none"> Allow privacy for others
Integrity Be honest, sincere, and kind in words and actions.	<ul style="list-style-type: none"> Do your own work Be patient and tolerant with self and others Share responsibilities 	<ul style="list-style-type: none"> Wait your turn Pay for all purchases Be welcoming and include others 	<ul style="list-style-type: none"> Passes a pass Exit the building after school day or approved activities 	<ul style="list-style-type: none"> Be courteous to community members 	<ul style="list-style-type: none"> Keep the halls, floors, and walls clean and graffiti free
Determination Set goals and meet expectations.	<ul style="list-style-type: none"> Be organized Manage your time Learn from mistakes Make an honest effort Request help when needed 	<ul style="list-style-type: none"> Make healthy food choices 	<ul style="list-style-type: none"> Move promptly to class 	<ul style="list-style-type: none"> Know your community and its resources 	<ul style="list-style-type: none"> Clean up after yourself
Excellence Strive to do the best at all times.	<ul style="list-style-type: none"> Produce quality work Challenge yourself to take a chance Use school resources to ensure success Commit to be at school 	<ul style="list-style-type: none"> Encourage your friends to clean up 	<ul style="list-style-type: none"> If you see litter, help by picking it up If you see a visitor, say hello and offer assistance 	<ul style="list-style-type: none"> Serve the community in a positive way 	<ul style="list-style-type: none"> Travel to class promptly and quietly

The Cricket Pride Matrix contains the behavior expectations for every student at Fall Creek High School. Students will be taught these expectations at the beginning of each year and they will be retaught throughout the year. Expectations are posted all around the school building, including in each high school classroom.

VANDALISM

The educational facilities here at Fall Creek are well maintained. A person guilty of vandalism will pay for repair and may face one of the following: detention, suspension or legal prosecution.

FIGHTING/PHYSICAL CONTACT

Any physical contact such as punching, pushing, kicking, etc. will be deemed fighting and will result in suspension from school.

WEAPONS

School Board Policy states: No one shall possess, use or store a weapon or look alike weapon in or on school property, in school vehicles or at school-related activities. A dangerous weapon or look-alike weapon is defined in state statutes and may include any object which, by the manner in which it is used or intended to be used, is capable of inflicting bodily harm or could pretend to be capable of inflicting bodily harm or endangering the health and safety of students or staff. Ammunition and explosives are included within the weapons category. A minor who violates this law is subject to the provisions outlined in Chapter 48 of the Wisconsin State Statutes. Weapon(s) or look-alike weapon(s) confiscated from a student shall be reported to the parents/guardians and to law enforcement authorities and disciplinary measures shall include immediate suspension and referral to the Board of Education for expulsion from school. Police exceptions include:

1. Weapons under the control of law enforcement personnel.
2. Weapons properly registered and handled during the community use of school facilities.
3. Theatrical props used in appropriate settings.
4. Starter pistols used in appropriate sporting events.
5. Items pre-approved by the building principal as part of a class or individual presentation under adult supervision.

USE OF ALCOHOL OR TOBACCO

No student enrolled in the Fall Creek School District will be permitted to possess or use alcohol or tobacco products on school grounds or during any school sponsored event. This includes electronic cigarettes or vaping equipment. Any student violating this rule will be referred to the police for prosecution. The student will also be suspended.

USE OR SALE OF ILLEGAL DRUGS

The School District of Fall Creek is a drug free zone extending 1,000 feet from the school property line. The School District of Fall Creek practices zero tolerance. A student using, possessing or selling illegal drugs, or look-alikes, will be referred to the police department for prosecution. A student using, possessing or selling drugs, or look-alikes, will be suspended and referred to the School Board for expulsion.

REMOVAL FROM CLASS

A student may be removed from a class if his/her behavior is disruptive, unacceptable or interferes with the learning environment. Refusal to participate in class in an appropriate manner or consistent refusal to perform assigned tasks is considered disruptive to the learning environment. When a student has been removed from a class the teacher will contact a parent or guardian to discuss the issue. The teacher will also discuss the issue with the student outside of class. A meeting with a parent or guardian may be necessary. This will happen prior to the student being readmitted to the class. A student removed from the same class a second time **may** be removed permanently and receive an "F" for the semester.

HARRASSMENT POLICY

The Fall Creek School District does not allow any form of harassment based upon race, religion, gender, national origin, sexual orientation, disability, academic performance, and socioeconomic status. Harassment that harms a student's well-being or interferes with a student's ability to learn or participate in co-curricular activities will not be tolerated. Harassment consists of verbal, physical and cyber behaviors that include, but are not limited to: intimidation, threats, jokes, slurs, cursing, name calling, vulgar remark, unwanted sexual behaviors including touching, graphic commentaries on a person's body, anything that's sexually suggestive, intimidating or degrading. If a student feels that they have been the victim of any type of harassment, they should talk to a trusted staff member that will report to the principal on behalf of or with the student. Fall Creek Schools handle harassment in a subtle fashion to protect those who have been harassed from further embarrassment or other negative experiences. When an opportunity to change has been given to the student violating the policy and any form of harassment continues, a formal harassment complaint will be filed. Filing a harassment complaint will not affect the victim's future employment, volunteering opportunities, participation in school related activities, and grades or work assignments. Students filing a complaint will be protected from backlash to the best of the school's ability. Reporting harassment is not only important for the student, but will help make the school a safer place for all students.

BULLYING

The Fall Creek School District shall promote a safe, secure and respectful learning environment for all students and staff in school buildings and on school grounds, on school buses and at school sponsored activities. Bullying is repeated, deliberate or intentional behavior using words or actions intended to cause fear, intimidation or harm. If it is determined that a student(s) participated in bullying behavior or retaliated against anyone due to the reporting of bullying behavior may face disciplinary action including: detention, suspension, expulsion and/or referral to law enforcement officials for possible legal action as appropriate.

PROFANITY

The use of profanity is unacceptable at FCHS at any time. If used by a student toward a staff member said student will be suspended.

STUDENT MOVEMENT DURING CLASS TIME

Students are expected to be in class during the scheduled times. If, for any reason, a student is not in class, or study hall, they must have a pass signed by a staff member and state where they are going to and/or coming from.

SUSPENSIONS

Students may receive suspensions as a consequence for not following FCHS expectations. OSS is out-of-school suspension: students are not allowed on campus for a period of one to five days. Students with OSS are excused, by state statute, and are allowed to complete make-up work. Parents will be notified by phone and follow-up letter of any suspensions.

DRESS AND BEHAVIOR GUIDES

We at FCHS expect our students to dress and conduct themselves in a courteous and proper manner. The following dress standards apply to all students, regardless of race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size. Student dress shall be defined as dress that is reasonable and proper for an educational setting. In accordance with recent court rulings, the school reserves the right to send students home if their dress and behavior are distracting or deemed dangerous to either the student or fellow students. Student dress that is inappropriate and a distraction to the educational environment will not be tolerated.

Examples of inappropriate dress would include, but are not limited to: clothing that refers to alcohol, coed-naked shirts or other suggestive slogans. Clothing that exposes the midriff, undergarments or cleavage is not acceptable. Tank tops, sleeveless, spaghetti strap or strapless shirts, pajamas, are not acceptable attire. Shorts or skirts that are too short can be defined as the bottom of the skirt or short being above the longest finger when arms are draped in a natural position at your side. Any student wearing inappropriate clothing will be provided alternate clothing at the high school office. Refusing to change into the appropriate clothing will result in a suspension. Chronic offenders will have their parents contacted and may receive further disciplinary action. No hats, caps, hoods of sweat shirts, bandanas, chains, metal collars/bracelets are to be worn in the school building. Backpacks are allowed to be carried throughout the day and are subject to search at any time. A student must be clean and well groomed. Because of health and safety regulations, shoes will be worn at all times; this includes all classes, physical education and athletics.

PUBLIC DISPLAY OF AFFECTION

The physical display of affection between students is not acceptable behavior in school on school grounds or at school-sponsored activities. This includes kissing, hugging, groping.

STUDENT USE OF ELECTRONIC MEDIA AND COMMUNICATION DEVICES

Students may use electronic media and communication devices in accordance with the following guidelines:

- Cell Phones/Electronic Media and Communication Devices must be on a silent ring or vibrate tone at all times
- Cell Phone/Electronic Media and Communication Device use by students in classes and the library is left up to the discretion of the teacher/supervisor
- Cell Phones/Electronic Media and Communication Devices may not be used in the bathroom and locker room areas.
- Students may use cell phones/Electronic Media and Communication Devices during the following non-instructional times:
 - Before school and After School
 - Between Classes
 - During Lunch

* Students that fail a quarter or semester class will lose their phone privileges for the next 9 week grading period.

Consequences for improper use of cell phones/Electronic Media and Communication Devices:

First Offense (in one school year): Cell Phone/Electronic Media and Communication Devices will be given to the office. Student will pick up at the end of the day.

Second Offense (in one school year): Cell Phone/Electronic Media and Communication Devices will be given to the office. Parent will be notified.

Parent must pick up the phone.

Third Offense (in one school year): Cell Phone/Electronic Media and Communication Devices will be given to the office. Parent will be notified. Parent must pick up the phone. Student checks phone in daily to the office for one week.

Subsequent Offense (in one school year): Cell Phone/Electronic Media and Communication Devices will be given to the office. Parent will be notified. Parent must pick up the phone. Student must check in phone to the office for the remainder of the school year. Depending on severity and number of offenses, possible suspension.

SEVERE INFRACTIONS CLAUSE

In some instances, the administration will need to bypass the progressive discipline system due to the severe nature of a problem. For instance, students who are fighting will be suspended, regardless of whether it's their first offense. Possessing or using drugs/alcohol on school grounds, possessing weapons or gross insubordination are also severe infractions.

DETENTION

Detention is earned by those students who choose not to follow the expectations set by the school administration. All detentions assigned by a teacher will be served with that teacher in their classroom, at their discretion. Detentions assigned by administration will be served in the detention room at lunch Monday through Friday. Please note: The FCHS uses a progressive discipline system. ***This means that as the offenses multiply the consequences become more severe.***

Detention assigned by administration MUST be served on the designated date and time. Failing to serve a minimum of 15 minutes of detention per day for consecutive days until completed, will result in the remaining amount being doubled. If the student continues to ignore the administrative discipline, an in-school suspension or other disciplinary actions will be assigned. In addition, **if a student has ANY outstanding detentions**, he/she will not be allowed to participate in or attend any school sponsored extra-curricular activity or event.

Detention Behavior Expectations – In accordance with our District Mission Statement for all students to reach their academic potential, the following expectations were developed:

1. Completing schoolwork.
2. Studying for tests/quizzes.
3. Reading a book or magazine.

4. Sleeping is unacceptable. (This will result in the time being repeated.)
5. Talking to others is unacceptable. (This will result in the time being repeated.)
6. Vandalism of any kind will result in additional detention time being assigned.
7. Cell phones and any other electronic devices must be handed over to the Detention Supervisor prior to serving the detention.

PROM/AFTER SCHOOL ACTIVITIES

Multiple discipline referrals, suspensions, or attendance violations will deny a student the ability to attend prom, dances, games or any field trip or school activity, at the principal's discretion.

PROGRESSIVE DISCIPLINE SYSTEM

The administration of FCHS uses a progressive discipline system. This means that as the offenses multiply, the consequences become more severe. For example: being late once or twice is a warning, being late a third time results in detention time and more often can bring ISS or OSS time. As the severity of the offense rises, so does the severity of the consequence.

COMPUTER USE

An Acceptable Use Agreement must be signed and on file in the office in order for a student to use the Fall Creek School's computer network. The District has the right to remove computer and networking privileges, take any disciplinary action and/or take legal action, for any activity characterized as unethical and/or unacceptable in the use of any of the Fall Creek School District's technology resources. Users should not expect stored files to be private.

Students are responsible for their behaviors and are expected to comply with the following Technology Acceptable Use Code of Conduct:

1. Student supervision is required when students are in labs or using technology resources.
2. No eating or drinking near computers as spillage can damage the equipment.
3. The Internet is to be used for curriculum objectives only, not for personal use such as advertisements, printing of personal items, activities for personal financial gain, non-curricular related searches or downloads, or any form of gaming.
4. Technology resources will be handled with care. There will be no physical damage or network interruptions such as introduction of viruses or deletion of files. Students will not install software on any district owned computer or make any computer or network configuration changes.
5. Communication will follow professional standards. Offensive messages or pictures will not be sent, displayed, or downloaded. District harassment policies apply.
6. Users of technology resources will respect the rights and privacy of others. Each student will only use his/her assigned password/ID and will not trespass into the files, folders, or work of other users. Teachers do have the right to access the work of students in their classes as it pertains to the class. Students will not allow other

students to access the computers or networks using his/her password/ID.

7. Copyright laws will be respected. All quotations, references, graphics, video clips, digital music, and other information will be cited to give credit to the originator.
8. District technology and supplies are not to be used for personal use only for educational purposes.
9. Teachers will confirm that appropriate permission is granted before students' pictures are placed on files that can be viewed by the public.

When a student is removed from the system while enrolled in a computer-related class, work may only be made up with the agreement of the teacher and only outside the Fall Creek School's computer system. Business education rules state that computer work may not be made up and students will receive zeros for all computer work during this time.

VISITORS

Student visitors are not allowed to attend school during regular school hours at Fall Creek High School.

ATHLETIC CODE HANDBOOK

The Fall Creek High School Board developed this handbook as a guide for all students in grades 9 -12 involved in any school sponsored athletics. A copy is given to each student who participates. If a student decides to become involved in any athletics, a meeting must be attended and an acknowledgment sheet must be signed by both the student and parent/guardian before actual participation in said sport can begin.

OFF CAMPUS LEAVING THE BUILDING

Any time a student leaves the building during school hours **he/she must sign out in the office.** Students are not to leave the school premises for any reasons other than illness, approved medical appointment, an emergency. In order for students to leave the building, the office must have parental/ guardian permission **BEFORE THE STUDENT LEAVES THE BUILDING.** Any student who leaves the school building without permission and/or without following the proper procedures will be subject to detention time, suspension or loss of other privileges. Phone calls are accepted only in case of illness or family emergencies.

NOON HOUR

FCHS has a **CLOSED** campus policy. A student leaving during the noon hour without permission will earn detention time. Lunch is served in the mid-school gym.

8TH HOUR LEAVE

Students may earn the privilege of leaving during 8th hour study hall as long as they meet all the following conditions:

1. A leave slip is on file in the office signed by the student, parent, and principal.
2. The student must be in their 4th year and have earned at least 17.5 credits.
3. The student had no unexcused absences or suspensions over the previous nine-week grading period.
4. The student must pass all classes over the previous nine-week grading period or semester.

5. Maintain a C- average in all classes during current grading period.
6. The student agrees to not take another student in their car when leaving.
7. The student agrees to sign out in the office each day when leaving.
 8. If the student is in school during this time of day they will have their agenda signed by a specific teacher and be working with said teacher in their room.

POSTING INFORMATION

Students may be allowed to post information in and around FCHS if they receive permission from the Principal. All postings must be on the bulletin boards in the hallways.

FOOD AND DRINK

There will be no food or drink in the carpeted areas of FCHS. All lunches will be consumed in the mid-school gym or the High School Commons. Water, in a capped container, is acceptable in the carpeted areas. ABSOLUTELY NO BEVERAGES are allowed in the Library or computer labs.

SICK ROOM

Students who are ill will be allowed to stay in the sick room or go home with permission from a parent or guardian. If a student is well enough to stay at school, they will remain in class. Students will be allowed to stay in the office while waiting for a ride.

ANNOUNCEMENTS

Daily announcements will be posted daily by 9:30 a.m. on the web site, and posted on the high school television in the commons.

Announcements for each day need to be to the high school secretary by 8:00 am. All announcements need staff approval. Announcements will be emailed to students each morning.

AGE OF MAJORITY

FCHS recognizes that when a student reaches the age of majority (18) they are afforded the rights, privileges and responsibilities of adulthood. Students, 18 and older, may sign their age of majority papers and take control of their educational process. Please check with the office for details and the paperwork.

EARLY GRADUATION

School Board policy allows for students who meet the criteria to graduate early from FCHS. There is a deadline involved in this process so please see the High School Counselor if interested.

CASES NOT COVERED BY SPECIFIC RULES

It is understood that the expectations contained in this handbook are not all-inclusive. The administration and staff may take such action as is necessary and not forbidden by law to ensure the discipline and orderly conduct of the school. Action may be taken with respect to any offense, which interferes with the orderly educational process regardless of the existence or non-existence of a rule covering said offense. School rules apply to all FCHS students regardless of age.

CHEATING/PLAGIARISM

Cheating seriously undermines the learning process. It debilitates the student, fostering dependence rather than independence. It inhibits thinking rather than encouraging it. Cheating destroys any element of fair competition and self-esteem. A student caught cheating either by

copying other's work or by allowing their work to be copied will be disciplined. Cheating will not be tolerated. Students who use plagiarized papers or projects or are involved in any other form of cheating will be subject to disciplinary action. It will be the responsibility of the classroom teacher to determine the appropriateness of enforcing consequences. These could be detention, loss of grade, suspension, loss of credit or removal from class.

COMPLICITY

Any student judged to be helping or aiding other students who violate school rules and regulations is subject to discipline. All students are expected to cooperate fully with school officials. If they do not, they will be subject to discipline ranging from detention to suspension.

LUNCHTIME ACTIVITIES

FCHS students are expected to eat any lunch in the mid-school gym. Students may be in the commons or on the patio outside by the commons. FCHS students are not allowed in the high school gym or in cars in the parking lot during this time. They are not allowed on the elementary playground or in front of the district office entrance. FCHS has a closed campus policy during lunch.

THEFT

The theft of school property or the property of another student is not allowable. Those caught stealing will be turned over to the Fall Creek Police Department and face suspension from school.

STUDENT SURVEYS

The School Board respects the privacy rights of parents and their children. No student shall be required to participate in any survey associated with a school program or the District's curriculum, or which is administered by a third party in the schools, if the survey includes one or more of the following items:

- Political affiliations or beliefs of the student or the student's parent;
- Mental and psychological problems of the student or the student's family;
- Sex behavior or attitudes;
- Illegal, anti-social, self-incriminating or demeaning behavior;
- Critical appraisals of other individuals with whom students have close family relationships;
- Legally recognized privileged or analogous relationships such as those of lawyers, physicians and ministers;
- Religious practices, affiliations or beliefs of the student or the student's parents;
- Income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program.

The building principal shall notify parents/guardians at the beginning of each school year of the specific or approximate dates during the school year when such survey activities are scheduled involving their children. Parents/guardians shall be given the opportunity to request that their child not participate in a survey containing the above information. If a survey containing any of the above information is funded in whole or in part by a program administered by the US Department of Education,

written consent shall be obtained from the student or in the case of a minor student, the student's parent/guardian before the student participates in the survey.

Parents/guardians may, upon request, inspect a survey containing any of the above information and any survey created by a third party before the survey is administered or distributed to a student. They may also request to inspect any instructional materials used in connection with the survey or any instructional materials used as part of the educational curriculum for the student. Requests to inspect a survey or instructional materials should be made to the building principal or his/her designee. Survey inspection requests should be made prior to the date in which the survey is scheduled to be administered to students. The principal or designee shall respond to such requests without delay.

SCHOLARSHIPS

There are many scholarships available to students at Fall Creek High School. Through the school, outside agencies and the Fall Creek Area Foundation students are given the opportunity to apply for any and all available to them. All scholarships with criteria for application and most with the amounts listed can be found on the school counselor webpage. The school counselor's office is a good place to start along with the website to see which scholarships you would qualify for.

ACADEMIC LETTER

The following criteria will be used in determining eligibility for academic achievement awards and recognition in grades 9 -12: A student at Fall Creek must have the cumulative GPA of:

9th Grade	4.00 - 2 semesters
9/10th Grade	3.80 or better - 4 semesters
9/10/11th Grade	3.60 or better - 6 semesters
9/10/11/12th Grade	3.50 or better - 7 semesters

The award presentation will be as follows:

1st Time Award Chenille letter with word "Academic" embroidered.

2nd Award Gold Bar

3rd Award Silver Bar

4th Award A framed certificate with student's name, recognition and cumulative GPA.

We recognize the top 10% of the graduating seniors with a medal at the graduation ceremony. A student will also be recognized for a single academic recognition achievement in any single grade level. i.e., if a student has straight "A" at the 10th grade, he/she would receive the first academic recognition award then. The Academic Recognition Banquet is hosted by the Fall Creek School Board.

ATHLETICS AND AWARDS

FCHS offers competition at the freshmen, junior varsity and varsity levels. Physical examinations are required of all participants in the athletic program. FCHS is a member of the Cloverbelt Conference and the WIAA.

First Award Chenille letter

Second Award Certificate

Third Award Senior Plaque

(Must have earned 3 major letters in one sport or 4 major letters)

BASEBALL

Baseball is a spring sport for all students. To earn a letter an athlete must participate in 50% of possible innings played for the season. Managers are also considered for letters, which will be determined by games attended and duties fulfilled. Final decision determined by the head coach.

BASKETBALL

Basketball is a winter sport for all students. To earn a letter an athlete must participate in at least one half of all halves the team played in and/or contributed significantly in numerous games. Final decision determined by the head coach.

CROSS COUNTRY

Cross country is a fall sport for all students.

1. Participated at varsity level in over one half of the meets.
2. A medal winner in a varsity invitational.
3. Running on the varsity or junior varsity team in an invitational in which the team takes first place.
4. Final decision determined by the head coach.

DANCE TEAM

Dance Team is a fall and winter sport for all students. To earn a letter an athlete must participate in at least one half of all performances. Final decision determined by the head coach.

EQUESTRIAN TEAM

Equestrian team is a fall sport for all students. To earn a letter an athlete will receive points for completing criteria based on points accumulated during the season. An athlete would need to earn a total of 80 points to earn a varsity letter.

FOOTBALL

Football is a fall sport for all students. To earn a letter an athlete must participate in at least one half of all quarters played. Final decision determined by the head coach.

SOFTBALL

Softball is a spring sport for all students. To earn a letter an athlete must participate in 50% of possible innings played for the season. Managers are also considered for letters, which will be determined by games attended and duties fulfilled. Final decision determined by the head coach.

TRACK (GIRLS/BOYS) Track is a spring sport for all students. To earn a letter an athlete must earn an equivalent of one (1) point per meet and not miss any meets. Final decision determined by the head coach.

TRAP SHOOTING TEAM Trap shooting is a spring sport for all students. To earn a letter an athlete will receive points for completing criteria based on points accumulated during the season. An athlete would need to earn a total of 30 points to earn a varsity letter.

VOLLEYBALL

Volleyball is a fall sport for all students. To earn a letter an athlete must participate in at least one half of all varsity matches. Final decision determined by the head coach.

GOLF

Golf is a spring sport for all students. To earn a letter an athlete must participate as a varsity athlete in over half of the meets. The coach retains the right to grant a letter based on a student who does not meet this requirement. Final decision determined by the head coach.

COOPERATIVE SPORTS

Fall Creek offers the following Cooperative sports: Baseball, Boys & Girls Hockey, Boys & Girls Soccer, and Wrestling.

BADGER BOYS STATE

Two junior boys from Fall Creek High School are selected annually to attend Badger Boys State at Ripon College. The students are selected by the staff. The criteria used in this selection include: scholastic standing, co-curricular activities, leadership and character. The Fall Creek American Legion Post sponsors the attendees.

BADGER GIRLS STATE

Two junior girls from Fall Creek High School are selected annually to attend Badger Girls State at UW-Oshkosh. The students are selected by the staff. The criteria used in this selection include: scholastic standing, co-curricular activities, leadership and character. The Fall Creek American Legion Auxiliary sponsors the attendees.

BRUCE KAATZ MEMORIAL AWARD

Given to the most improved male athlete. Any level or sport.

CLOVERBELT CONFERENCE ACADEMIC AWARD

The Cloverbelt Conference Academic Award is based on a GPA of 3.5 or better and demonstrated leadership qualities.

CLOVERBELT CONFERENCE SCHOLAR/ATHLETE AWARD

To qualify for the Cloverbelt Conference Scholar/Athlete Award a student must have a GPA of 3.0 or better and have earned two or more athletic letters.

FORENSICS

Forensic members who advance to state competition win awards as follows:

20 to 22 - Bronze award 23 to 24
points - Silver Award 25 out of
25 points - Gold Award.

HARVEY M. GREEN SPORTSMANSHIP AWARD

Qualifications for this award given to a senior by a committee of coaches: 1. plays the game to the best of his/her ability - not necessarily the best athlete.

2. Plays to win but fully accepts the decision of officials.

3. Respects the rights of others on the playing field, at school and social activities.

4. is able to win with a generous spirit and accept defeat gracefully.

JERRY BERSETH AWARD

Given to the most outstanding athlete. At any level or sport.

JULIE WILBUR MEMORIAL AWARD

Given to the most improved female athlete. Any level or sport.

NATIONAL FFA ORGANIZATION

FFA members have the opportunity to earn awards through activities. Each activity earns a point for FFA members, which will entitle them to special awards and opportunities in the FFA.

MATH AWARD

The student with the highest overall percentage attained in four years of high school Mathematics receives this award.

BAUSCH AND LOMB SCIENCE AWARD

This award is presented to the junior student who has achieved the highest grade average in Science for three years of high school.

WIAA SCHOLAR/ATHLETE AWARD

This Scholar/Athlete award requires that a student/athlete have a GPA of 3.0 or better and earned four or more major athletic awards.

LOUIS ARMSTRONG JAZZ BAND

This award is given to a senior in the Jazz Ensemble who has participated in Jazz Ensemble for 4 years and is chosen by the Jazz Ensemble members and director.

NATIONAL SCHOOL CHORAL AWARD

This award is presented to a senior who has been in Choir for 4 years and is chosen by Choir members and director.

JOHN PHILIP SOUSA BAND AWARD

This award is given to a senior who has been in Band for 4 years and is chosen by Band students and director.

GRADE POINT AVERAGE AND HONOR ROLL

Fall Creek High School is on a 4.0 Grade Point scale as follows:

A	4.0	C	2.00
A-	3.67	C-	1.67
B+	3.33	D+	1.33
B	3.00	D	1.00
B-	2.67	D-	.67
C+	2.33		

The Honor Roll is posted after each grading period.

A Honor Roll	3.67 to 4.0
B Honor Roll	2.67 to 3.66

WEIGHTED GPA

A weight will be added to the grade point for each completed half-credit within the high school resulting in a total of additional weight per one-credit course. The courses eligible for weighting are the Advanced Placement courses and courses that may result in college credit in a four-year (Bachelor Degree) college program. Grade point averages will be calculated using a 4.0 scale. .05 points per credit will be added to the grade point for each weighted semester course successfully completed.

CO-CURRICULAR ACTIVITIES

DRAMA CLUB

The Drama Club presents one full-length musical each year. The club offers students the opportunity to act, work on sets, costumes, props, and make-up and light crews.

EMERALD (YEARBOOK)

The yearbook staff each year produces the yearbook, which is delivered in the fall. Producing the yearbook includes everything from taking the pictures, to drawing pages, to writing and typing paragraphs and captions. All the work is done by individual members on work days after school.

FBLA (Future Business Leaders of America)

"FBLA is the premier student business association. Our mission is to bring business and education together in a positive working relationship through innovative leadership and career development programs." This nonprofit professional organization prepares student leaders for business and business-related careers. The largest business education student organization in the world! Nearly a quarter of a million high school and middle school students, college and university students, faculty, educators, administrators, and business professionals have chosen to be members of the premier business education association preparing students for careers in business. Student must be enrolled in a Business Education class to apply for membership. Activities include: Adopt-a-Highway, running concession stands, a trip to Valley Fair, and opportunities to compete at local, regional, state, and national competitions in fields of Accounting, Web Design, Word Processing, Desktop Publishing, Public Speaking, Entrepreneurship, and many other exciting and challenging areas.

FORENSICS

Forensics is an activity promoting public speaking. Those involved may participate in Farrago, Play Acting, Solo Acting, Group Interpretation, Special Occasion, 4-Minute, Extemporaneous Speech and Demonstration. Students may enter one or more of the fifteen available categories offered by the Wisconsin High School Forensics Association but are limited to one entry at Sub-District, District and State Competitions. The coach requires that members participate in two of the four local invitationals.

JAZZ BAND

The Jazz Band is a select group of musicians. Placement in this group is by audition. The group meets on Tuesdays and Thursdays. This group performs for concerts, competitions and social functions.

MATH TEAM

Any student at Fall Creek High School may be on the Math Team. The first Wednesday of each month team members take a test for the Wisconsin Mathematics League. In February six team members attend the UW-EC Math Contest.

NATIONAL FFA ORGANIZATION

The National FFA is for those students interested in Agriculture. Wisconsin Junior Dairy Association (WJDA) is an activity for the students who have an interest in the dairy industry. Students have a chance to participate in many activities centered on the student agriculture interest, promoting skills in leadership, work, financing, public speaking, and technology. To be an FFA member, the student must pay dues and be enrolled in a high school Agriculture class.

NATIONAL HONOR SOCIETY

The Fall Creek Chapter of the NHS was established to recognize students who reflect outstanding accomplishments in the areas of academics, character, leadership and service. Students in the grades 10, 11, 12 are selected by a committee of teachers based on the above characteristics. Members also have the opportunity to participate in social and service projects.

PEP CLUB

The purpose and goal of the club is to create an enthusiastic and positive environment at the high school. The club supports co-curricular activities; not just athletics. Some activities include the Homecoming Assembly, Homecoming parade, pep assemblies and decorating the school.

SAFE (Students Advocating for Excellence)

SAFE is an organization that helps students stand together to make good decisions. It strives to make a positive difference and a unifying effect upon our school and community. Each month it focuses on different topics (bullying, underage drinking, reckless driving, etc.) and educates others about these decisions. It empowers students and encourages them to consider the impact of their choices on their friends, families and their future. It also gives teens the responsibility of educating peers by giving them knowledge, skills, and power to make safe life decisions.

SHOW CHOIR

The Show Choir is a select group of singers. Placement in this group is by audition. The group meets on Mondays and Wednesdays before school.

STUDENT COUNCIL

The Fall Creek Student Council is made up of representatives from all classes and clubs. We sponsor Snofest. A one-day, winter funfest with activities such as: snow sculpture, ping pong, chess, checkers, three legged race, Jell-O relay and others.

VOCATIONAL PROGRAMS

The Fall Creek High School offers a variety of Vocational Educational programs. These programs are presented in a wide range of vocational programs as well as Cluster A Capstone classes. The vocational programs are offered to prepare for employment, career exploration and decision-making in the vocational fields. For information concerning these programs, please contact the Guidance Counselor.

CLASS ADVISORS

Class of 2024 Advisors

Mr. Kampa
Mrs. Kampa
Mrs. Mason
Mr. Wahleithner

Class of 2025 Advisors

Mrs. Fitch
Mrs. Loewenhagen
Mrs. Madison
Ms. Shew

Class of 2026 Advisors

Mr. Chelmo
Mr. Cook
Mr. Fitch
Mr. Stoughton

Class of 2027 Advisors

Mr. Prissel
Mr. Steinke
Mr. Todd
Mr. Walden

2023-2024 STUDENT COUNCIL

President: Emallie Sorensen
Vice President: Elena Raffesberger
Secretary: Averie Barka
Treasurer: Caden Drier
President Elect: Lily Walden

Senior Representatives

Morgan Elmhorst
Bethany Newcomb

Junior Representatives

Emma Westrate
Lydia Williams

Sophomore Representatives

Maddison Halverson
Jamie Johnston
Avery Schroeder
Ellison Schroeder
Sophie Sell

Freshmen Representatives

Vivian Bentley
Brayden Ceranski
Hazel Frederick
Elliette Hurlburt
Rylee Winsand

SCHOOL SERVICES FOR STUDENTS

GUIDANCE

The decisions you make are important. The school counselor provides the following services: counseling, testing, placement, follow-up, information. The counselor can be contacted on Monday, Wednesday or Friday at the guidance office in the high school.

STUDENT LUNCH PROGRAM

FCHS provides hot lunch each day. A monthly menu is provided. Students, who qualify, can receive free or reduced lunches. Applications for free or reduced lunches are available in the office and on the Fall Creek School District website.

STUDENT LOCKERS/STUDENT VALUABLES

Students are assigned individual lockers at the beginning of each school year. The lockers are the property of the FCHS. As a result, the lockers can be randomly searched any time by appointed school personnel. A student can rent a locker padlock from the office for \$5.00. **Only locks issued through the high school office may be used on lockers.** The \$5.00 will be refunded upon return of the padlock. A student's assigned locker is expected to be taken care of and cleaned properly upon checking out at the end of the school year. Any damage to the lockers should be reported to the office. Students are encouraged not to keep anything of value in their lockers. The school is not liable for personal items that are lost or stolen.

TELEPHONE USE

The office has a phone for students to use for school business only.

GRADUATION REQUIREMENTS

The Fall Creek School Board requires a total of 25 credits for all students to graduate.

Social Studies	3
English	4
Mathematics	3
Science	3
Physical Education	1.5
Consumer Education	.5
Health	.5
Information Processing	.5
Capstone Project	.5
Electives	10
Community Service	30 Hours
Successful completion of US Civics Exam	

GRADUATION CEREMONY

Only students who complete all requirements for graduation prior to the ceremony will be allowed to participate. Participating is a privilege, not a right. Students are required to dress appropriately for this formal ceremony. Students with outstanding detention time will not participate.

RECORDKEEPING

CHANGE OF ADDRESS

Inform the high school immediately of any address or telephone number change.

REGISTRATION FEE

A \$5.00 registration fee will be required of all students in grades 9 - 12.

SCHEDULE CHANGES

The procedure for changing classes is as follows:

1. There will be no class changes after one week in the semester. Changes may be granted by the administration to accommodate an alternative class schedule.
2. A year-long elective course can only be dropped with the permission of the teacher and parent. In such cases, the parents will be consulted via telephone, a permission slip or with a conference.
4. All students must register for 7 classes each semester.

CLASS STANDING

For determining a student's academic standing the following criteria will be used. These definitions apply for academic use only and not for social definition in terms of class meetings and other functions in which a student would participate.

Freshmen	- 0 to 5.5 credits
Sophomore	- 6 to 11
Junior	- 11.5 to 17
Senior	- 17.5 or more

GRADING AND REPORT CARDS

The following grading system is used to evaluate student achievement here at the Fall Creek High School:

A	Excellent
B	Above Average
C	Average
D	Below Average
F	Failure
I	Incomplete
P	Pass-credit only

An incomplete may be given in emergency situations only. The student is responsible for contacting the teacher in order to obtain and make-up all incomplete assignments to that teacher's satisfaction. The work must be completed within two weeks of the grading period ending. Report cards are given to students one week after each of the first three quarters. Report cards will be mailed home for any student who has a failing grade. An end of the year report card is sent to the home. Mid-term progress reports that contain a D or F are sent to the home of the high school students. The purpose of the progress report is to let the parents know their child's progress in class. Students will receive a grade in every class.

STUDENT WITHDRAWAL

The following procedures will be used when a student withdraws from FCHS:

1. Submit communication either written or verbal by parent/guardian.
2. Obtain, complete and submit forms from the high school office.
3. See that all school materials have been checked in, fines paid, etc.
4. Any transfer of student records to another school district will be completed upon notification that the student has enrolled in another school district.

MEDICATIONS

School staff, by law, cannot dispense any medication without written notification from parent and physician. Forms that authorize the dispensing of medications are available in the office. Forms must be signed by the prescribing physician and parent/guardian and returned to the office. All medications will be dispensed from the office.

WORK PERMITS – Request Forms Located on the High School Homepage and in the office

Any student under the age of sixteen (16) must have a work permit before being allowed to work, unless you work directly under your parents who own the business. The other exceptions are for agricultural work and domestic services. To obtain a work permit (once you have obtained the position), the following must be presented to the office:

1. Work Permit Request form completed to its entirety (Must be signed by employer, parents and the student)
2. Birth certificate, verified baptismal certificate or a driver's license.
3. Fee of \$10.00

ATHLETIC TICKETS

The following prices will be charged for athletic contests:

Adult Single Admission \$4.00 Student Single Admission \$2.00
Adult Season Pass \$40.00 Student Season Pass \$20.00

The adult season ticket, besides admitting you to all home athletic events, also ensures you a reserved seat at all regular season home basketball games and places you on a preference list for WIAA tournament tickets. The adult and student ticket does not include the Cloverbelt playoff contests or WIAA tournament games.

FAMILY SEASON ATHLETIC PASS: A family consisting of two or fewer adults with multiple students enrolled in the Fall Creek School system has an opportunity to purchase season tickets for the total of \$100.00 per family. Individual passes will be made up for each member of the family. The athletic pass will be good for all home high school contests excluding tournaments. Please order your athletic passes as soon as possible.

ATHLETIC TRANSPORTATION: For away athletic contests, a minimum of forty (40) riders is necessary in order for the school to provide a "fan bus". The cost of riding the fan bus is \$5.00. Game tickets are paid for separately by the students.

SAFETY ACCIDENT INSURANCE

The Fall Creek School District participates in the Student Assurance Services insurance program. This is a supplementary insurance program. The program provides medical assistance if an accident occurs on the school grounds during school hours or during activities sponsored and supervised by the School District. All accidents should be reported immediately to the school office.

SCHOOL CLOSING/EMERGENCY CLOSING

Due to inclement weather and/or other emergency reasons, the district will provide school closing information by 7:00 a.m. The announcement of school closings will be made via: RADIO - WBIZ, WAXX, WEAQ, WIAL, and TV - WEAU Channel 13 and WQOW Channel 18, electronically via Twitter, Facebook, District Web site, text and e-mail.

FIRE/TORNADO DRILLS

Fire and tornado drills will be conducted during the school year at proper intervals. The classroom instructor will administer drill directions.

MOTOR VEHICLES

All motor vehicles driven to school must be registered in the high school office. Students are to park in the south lot. The north parking lot is limited to school employees and visitor parking. Any student not abiding by driver safety expectations can expect to have his/her vehicle removed from the parking lot. If a student continues to drive unsafely, parents will be notified and the village police will be contacted.

TRANSPORTATION BUS RULES

Riding the bus to and from school is a privilege, not a right. The primary responsibility of the driver is to safely transport the student to and from school.

Students are responsible for their behavior on the bus. Administration and parents will be notified of problems. The student's privilege to ride the bus may be suspended. Students should be at their designated

stop five minutes before their scheduled pickup time. The following is a list of bus rules:

1. Upon entering the bus, get seated and remain in that seat until you arrive at your destination. No standing or moving around in the aisle will be permitted.
2. Food, drink, gum, etc. will be allowed on the bus as long as all wrappers, cans, etc. are placed in the garbage can.
3. No hitting, wrestling, spitting, shouting, whistling, etc. will be allowed. Stay seated and face the front of the bus.
4. Keep hands, head, etc. inside the bus at all times.
5. No boom boxes or musical instruments of any kind will be played on the bus.
6. Notes dated and signed by either the parent or school official will be required if you are to get off at a different location than a student's assigned one.

The above rules and regulations will apply to any trip under school sponsorship. Students may be suspended from bus privileges if their behavior is unacceptable.

SPACES / STUDY HALL ASSIGNMENTS

Students that receive all A, B, C's on any mid-quarter, quarter, or semester grading period will be assigned to Spaces. Students are to report to the library for attendance and then be free to stay in the library or work in the commons or courtyard during their assigned study time. All other students will be assigned to study hall.

STUDY HALL EXPECTATIONS

1. Students are to be in their assigned seats at the beginning of the period.
2. Only one boy and one girl are permitted to sign out at any one time for restroom purposes.
3. There are occasions that a teacher would like to see a student from the study hall. The student must have a signed agenda from the teacher prior to leaving the study hall. Some staff allow students to visit them during their prep periods for extra help. To do so you must have a teacher signed agenda prior to leaving the study hall.
4. Any make-up tests will be administered by the study hall teacher.
5. There will be no conversation with other students in the study hall. No cards, no food, no drink, or electronic devices other than the school issued Chrome Book. You will be assigned a seat in the study hall. Bottled water is acceptable.

LIBRARY EXPECTATIONS

1. Students using the Library are expected to have a pass, their agenda signed by a teacher or the study hall sign out list.
2. Students in the Library are expected to maintain a quiet, study environment.
3. Students are expected to have work or be reading. They shall be responsible, respectful and productive.

4. Students will sign in when they arrive and sign out when they leave.
5. Students must ask permission before leaving the library unless dismissed by the bell.
6. All materials that leave the library must be checked out. Materials may be kept for two weeks with renewal as an option.
7. Students who have overdue materials and/or fines may have their borrowing privileges restricted. Students will be assessed a fine of 5 cents per day for overdue books past 30 days late.
8. The Library will be open during the day from 7:30 am until 4:00 pm.

CARE OF SCHOOL PROPERTY

All of the equipment necessary for the education of our students is school property. We expect students to use them but not abuse them. If an item is abused by a student, that student will be responsible for replacing it.

TEXTBOOKS

All students are expected to cover their textbooks and to replace the book cover if it becomes worn during the school year. If a textbook is misused, a fine will be imposed. If a textbook is lost or destroyed the following schedule for replacement will be used:

New	100% of cost price
1 year old book	75% of cost price
2 year old book	50% of cost price
3 year old book or older	25% of cost price